

**ZEENDOC**  
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Zeendoc has streamlined the supplier invoice validation system, document search, and sending of client invoices. ”

**Activity:** Road Freight Transport

**Number of employees:** 48

**Number of sites:** 1, located in Val-de-Reuil, a town in the Eure department, Normandy region.

**Testimonial:**

Madame Caroline Hirsch,  
Administrative and Financial Director.

**NEEDS**

We wanted to solve several problems we were facing, such as archiving and document retrieval. Our archives were centralized in one office, which meant we had to make frequent trips between different offices to search for documents. **We process around 1,500 supplier invoices each year** and wanted to implement a system to validate these invoices before proceeding with payments.



Invoices are quickly found in a single document repository, resulting in a significant time-saving.”

Initially, we managed our supplier invoices, which total **1,440 per year**, and for the **past year, we have also handled client invoicing, with 3,000 per year (approximately 85% to date).**



The implementation of stamps in the validation process allows us to know who approved the invoice, on which day, and at what time..”

**RESULTS**

Adoption of the solution was easy, with no resistance from the users. The tool is reliable and user-friendly. We have observed positive results in our daily work, particularly in processing our supplier and client invoices.

**IMPLEMENTATION**

The Zeendoc document management solution allowed us to set up the archiving of both paper and digital documents in a single repository, which is used daily by three people. Several invoice folders were configured based on the company's organizational structure: invoices to be validated by management, by the finance department, invoices to be paid, disputed invoices, and a folder for managing the vehicle fleet. A stamping system was introduced to align with the internal procedures and lock the validation workflow.

- The archiving of our documents has been simplified, as well as the search time. There's no longer a need to move between different offices to find an invoice.
- Better management of the vehicle fleet with the storage of all documents related to a **specific tractor (maintenance, repairs) and automatic sending to the business software.**
- The digitization of client **invoice submissions (around 3,000 per year)** allows us to track them, get paid faster, and monitor the collection process.

## CLIENT TESTIMONIAL

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### LES BÉNÉFICES

- Once the solution was in place, automatic recognition helped save time in data entry, handling, and searching.
- Reliability of invoice submissions, ensuring that the client has received the invoice.
- Significant reduction in **postal costs (-70%) by digitizing invoice submissions.**
- The solution allows remote access and provides the ability to grant authorized third parties access for consultation (e.g., for the annual financial statement).

“Zeendoc is reliable, easy to use, and accessible remotely.”

### THE FUTURE

In the coming year, we plan to implement electronic payslips for our 48 employees. This will facilitate communication with employees who are on the move.



ÉDITÉ PAR



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